

Dematerialisation Request Form

Normal Dematerialization Transmission-cum- Dematerialization
 Transposition-cum-Dematerialization

Muthoottu Mini Financiers Pvt Ltd
 Muthoottu Royal Tower, Kaloor, Cochin, Kerala – 682 017
 Phone: 0484-2912149, 2912127 E-mail: dpac@minimuthoottu.com,
 DP ID – 13076400 – Central Depositories Services (India) Ltd

DRN		Date							
DRF No		Date							

(To be filled by the BO. Please fill all the details in BLOCK LETTERS in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

DP ID	1	3	0	7	4	6	0	0	Client ID						
Name of First Holder															
Name of Second Holder															
Name of Third Holder															
Name of the Company															
ISIN		I	N												
Quantity to be Dematerialized		(In Figures)													
		(In Words)													
Number Of Certificates (in words)															
Nature of Securities		<input type="checkbox"/> Free Securities					<input type="checkbox"/> Lock-in Securities								
Lock-in reason															
Lock in Expiry Date															

Details of Securities:						
Type of Security	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Other (Specify)					
Face Value of Securities						
Folio No	From	To	From	To	From	To
Certificate Numbers						
Distinctive Numbers						
Quantity						

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

	First / Sole Holder	Second Holder	Third Holder
Signature with DP			
Signature with RTA			

Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN _____ for Dematerialisation. The Application form is verified with the Certificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

Depository Participant Seal and Signature

=====-(Please tear here)-=====

Acknowledgement Receipt

DRF No		Date																			
DP ID	1	3	0	7	4	6	0	0	Client ID												
Name of First Holder																					
Name of Second Holder																					
Name of Third Holder																					
Name of the Company																					
Type of Security		<input type="checkbox"/> Equity					<input type="checkbox"/> Debentures					<input type="checkbox"/> Bonds					<input type="checkbox"/> Units				
ISIN		<input type="checkbox"/> Other (Specify)																			
No. of Securities (in figures)																					
No. of Securities (in words)																					
No. of Certificates (in figures)																					
No. of Certificates (in words)																					

We hereby acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

Depository Participant Seal and Signature

Instructions:

1. In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.
2. In case of transposition-cum-demat, a duly executed Transposition Request Form to be attached with the DRF.